

**MINUTES
TOWN OF DARIEN
PARKING AUTHORITY
SPECIAL MEETING**

February 23, 2015

A special meeting of the Parking Authority was held on Monday, February 23, 2015. In attendance were First Selectman Stevenson, Selectmen Hall, Marks, Nielsen and Tierney. Also in attendance was Town Administrator Karl Kilduff.

CALL TO ORDER

First Selectman Stevenson called the meeting to order at 8:06 p.m.

PUBLIC COMMENT

No public comment was offered.

NEW BUSINESS

a) Discuss and Provide Comment to the Planning & Zoning Commission regarding Parking for a Development Application at 13 Grove Street

It was noted that the Parking Authority had seen this proposal previously, but approved changes to the Grove Street parking lot created new circumstances. The application stated that employees would be directed to the Koons private lot for parking.

First Selectman Stevenson stated that the application could be viewed differently due to changes the Parking Authority made in the area. The changes to the Grove Street parking lot were viewed as beneficial to downtown development.

The Authority members briefly discussed the peak parking demand for the business and the number of patrons in the facility.

The sense of the meeting was that additional information from the applicant and changes approved by the Parking Authority in the Grove Street lot alleviated the original concerns with the application. The Authority reviewed the proposal's impact on municipally-controlled parking favorably.

b) Discuss and Take Action on Assignment of Parking Spaces for Squab Lane/Grove Street Permit Parkers

Mr. Kilduff presented the Authority with an approach to re-allocating parking spaces between Grove Street, Squab Lane and Leroy West as a follow-up to the decision to return the Grove Street parking lot to downtown patron use.

The proposal called for the creation of a Squab Lane/Leroy West permit to give to the most senior holders of permits. Those individuals would be eligible to park in Squab Lane and Leroy West if Squab Lane was full. The least senior permit holders would be assigned Leroy West.

Draft to be Approved
Parking Authority
February 23, 2015

Permit holders displaced to Leroy West would populate the top of a wait list for Squab Lane.

The timing of implementing the change would require rolling back the implementation date from March 1 to April 1.

The Authority was asked for its input relative to the oversell rate for permits assigned to Squab Lane. The oversell rate for the entire parking area was approximately 1 to 1.5. Providing permits for permit holders from 2000 and 2001 would result in an oversell rate of 1 to 1.3. Providing permits for permit holders from 2000, 2001, and 2002 would result in an oversell rate of 1 to 1.6. The Authority expressed a preference for selling the new permit at a rate most closely to the oversell rate for the whole lot.

Mr. Hall moved, seconded by Ms. Marks, to approve the parking re-allocation plan as presented with Squab Lane permits issued to permit holders dating from 2000, 2001 and 2002. The motion passed 5-0.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Mr. Hall moved, seconded by Mr. Nielsen, to approve the Parking Authority Special Meeting minutes of January 12, 2015. The motion passed in a 5-0 vote.

ADJOURNMENT

The Parking Authority adjourned the meeting at 8:43 p.m.

Respectfully submitted
Karl F. Kilduff
Town Administrator